

APPENDIX 1

BENCH-MARKING WITH THE CONSTITUTIONS OF OTHER LONDON COUNCILS IN RELATION TO COMAPRING SCHEMES OF DELEGATION TO OFFICERS

Council	Maximum financial limits for officers to award contracts	Financial limits for key decisions (i.e. above the limit to be a key decision)	Is there an “urgency” provision for officers to take key decisions?	Is there provision to “nominate” delegated powers down the structure?
Barnet	£150K	£500K	Yes	Yes
Bexley	£100K for revenue spend £200K for Capital spend	£100K for revenue spend £200K for Capital spend	No	Yes
Camden	£500K (re decision to tender) unless key decision	Usually £500K but varies with service & budget	No	Yes
Enfield	£144K for services £250K for works	£250K	No	Yes
Kensington & Chelsea	£60K	£60K	No	Yes
Haringey (current)	£250K	£500K	Yes	Yes
Newham	£500K (decisions over £100K need Chief Executive)	£500K	Yes	Yes and there are extensive delegations below top 2 tiers in the Constitution
Richmond	£250K provided it is within 10% of pre-estimate	Contracts as column 1 otherwise £100 for revenue spend & £200K for capital	Yes	Yes
Waltham Forest	£250K	£250K for capital spend but lower limits otherwise	No	Yes and a general delegation to all officers of powers within their JDs

Council	Type/Method of Delegation to Officers	Powers of top tier officers to decide on restructure of staff establishment	Is there a Protocol or procedure for taking delegated decisions?	Are there reporting requirements to Members re: delegated decisions?
Barnet	All short-form broad functional delegations	Only changes within 1 service – otherwise to Cabinet & non-executive aspects to non-exec Committee	Decisions must be recorded in writing	Summary of decisions to be available on internet or as PI reported to OSC
Bexley	Both short functional delegations and long-form statutory schedules	No delegated powers – all changes go to full Cabinet	There must be a written report	No
Camden	All by broad functional delegations	Changes up to 20 posts – otherwise to Cabinet or Cabinet Members	No	No
Enfield	All short-form broad functional delegations	Minor changes to teams – otherwise to Cabinet or Cabinet Members	No	No
Kensington & Chelsea	All reasonably short broad functional delegations	Can create new posts but all changes to structure go to Cabinet	No	No
Haringey (current)	Both short functional delegations and long-form statutory schedules	Changes up to 20 posts – otherwise to Cabinet and to non-exec Gen. Purposes Cttee	There is a Protocol with matters that must be recorded in writing	There is a requirement to report monthly to Member bodies
Newham	Both short functional delegations and statutory schedules	Broad delegated powers to restructure within budget except re Chief Officers & DCOs	No – but there must be “audit trails” for procurement decisions	Local impact decisions must be sent to Ward Councillors
Richmond	Both short functional delegations and statutory schedules	Only re job grading – otherwise to Cabinet & non-executive Cttee	There must be a proper written record of significant decisions	No
Waltham Forest	General delegation to all officers and a	No specific delegations – changes to	No	No

	few statutory schedules	Cabinet & non- executive Cttee		
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